Meeting Staff and Guests

**Birth Defects Prevention and Surveillance Program Council Meeting**

**Agenda**

Join Zoom Meeting   
<https://dhswi.zoom.us/j/379056687>

Meeting ID: 379 056 687

One tap mobile +16465588656,,379056687# US (New York); +16699009128,,379056687# US (San Jose)

Dial by your location   
        +1 646 558 8656 US (New York)   
        +1 669 900 9128 US (San Jose)   
Meeting ID: 379 056 687   
Find your local number: <https://dhswi.zoom.us/u/abI3vzj78N>

Join by SIP   
[379056687@zoomcrc.com](mailto:379056687@zoomcrc.com)

Join by H.323   
162.255.37.11 (US West) 162.255.36.11 (US East) 221.122.88.195 (China)   
115.114.131.7 (India Mumbai) 115.114.115.7 (India Hyderabad) 213.19.144.110 (EMEA)   
103.122.166.55 (Australia) 209.9.211.110 (Hong Kong) 64.211.144.160 (Brazil)   
69.174.57.160 (Canada) 207.226.132.110 (Japan)   
Meeting ID: 379 056 687

**Links**

1. Wisconsin Birth Defects Prevention and Surveillance Program Statute s 253.12

<https://docs.legis.wisconsin.gov/statutes/statutes/253/12>

2. Chapter DHS 116 - WISCONSIN BIRTH DEFECT PREVENTION AND SURVEILLANCE SYSTEM

<https://docs.legis.wisconsin.gov/code/admin_code/dhs/110/116/04/1>

3. Birth Defects Registry Reporting Conditions – Current

<https://www.dhs.wisconsin.gov/forms/f4/f40054.pdf>

4. CDC—National Center on Birth Defects and Developmental Disabilities <https://www.cdc.gov/ncbddd/index.html>

**All copies of additional materials are provided at the meeting and also sent under second cover e-mail.**

1. Wisconsin Council on Birth Defect Prevention and Surveillance Mission, Vision , Bylaws
2. Wisconsin Council on Birth Defect Prevention and Surveillance Diagnosed Condition Review Criteria Policy and Procedure
3. Wisconsin Birth Defects Condition Nomination Form

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Council Members**  Mir Basir  Kyle Mounts  Brigit Frank |  | Susan Davidson  Maureen Durkin  Amy Pulda  Hanna Rakovec |  | Ryan Freund  Kerry Jedele  Jennifer.Feske  Tami Horzewski |  | Jenny Neugart  Marilyn Noll  Ann Zenk |
|  | **DHS Support**  **BCHP**  **BEOH** |  | Peggy Helm-Quest – Staff Lead, Melissa Olson – Staff Facilitator  Sharon Fleischfresser, Kelsey Stevenson, Sowmya Adibhatla, Anne Odusanya  Jennifer Camponeschi | | | | |

|  |  |
| --- | --- |
| **Purpose** | This ZOOM meeting is the Quarterly Meeting of the WI Birth Defects Prevention and Surveillance Advisory Council which provides information and discussion to the Birth Defects Prevention and Surveillance program including the Birth Defects Registry.  Mission: To advise the Department of Health Services regarding the Wisconsin Birth Defects Prevention and Surveillance program as outlined in s 253.12.  The purpose of this meeting is to conduct the governmental business outlined in the agenda. The Birth Defects Council serves in an advisory capacity to the Department of Health Services. Information about the Birth Defects Council may be found at: https://www.dhs.wisconsin.gov/cyshcn/birthdefects/index.htm  For questions please contact Peggy Helm-Quest at 608-267-2945 or peggy.helmquest@wisconsin.gov. Thank you for your interest. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Time:** | **Topic:** | **Lead** | **Discussion and Follow-up Items** |
| 10:00 am – 10:30 am | Get settled In |  |  |
| 10:30 am – 10:45 am | 1. Welcome and Roll Call Attendees  2. Review of Minutes of Oct 30 and Dec 4, 2019  3. Review of Agenda  4. Public Input | Peggy Helm-Quest  Ryan Freund Chair  Ann Zenk Co-Chair | Information |
| 10:45 am – 11:30 am | Business Meeting  Program Updates   1. Update Data Platform WEDSS for Registry 2. Update Folic Acid 3. Update on the Meeting with DHS Secretary Palm and others Meeting   Update on DHS Secretary - Boards & Councils Discussion Group | Ryan Freund  Ann Zenk  Sowmya Adibhatla  Melissa Olson  Melissa Olson  Ryan Freund  Peggy Helm-Quest | Information |
| 11:30 – 12:15 | Annual Meeting  Review Mission, Bylaws,Diagnosed Condition Review Criteria Policy and Procedures, Condition Nomination Form, Listing of Diagnosed Conditions Report Listing | Council Membership | Vote |
| 12:15 – 1:00 | Break and Working Lunch |  |  |
| 1:00 pm- 3:00 pm. | Strategic Planning Session   1. Review Materials 2. Discussion 3. Finalize Draft Plan | Ryan Freund  Peggy Helm-Quest | Discussion and Decision Planning |
| 3:00 pm – 3:30 pm | 1. Action Items and Next Steps | Ryan Freund  Ann Zenk | Next Steps |
| 3:30 pm | Adjourn | Ryan Freund  Ann Zenk |  |
|  | **Next Meeting Dates:**  **February 26, 2020**  Wisconsin Hospital Association  **May 27, 2020**  **August  26, 2020**  **November 18 or December 2, 2020.** | Peggy Helm-Quest |  |
| Notes |  | | |

|  |  |
| --- | --- |
| *Accessibility:* | DHS is an equal opportunity employer and service provider. If you need accommodations because of a disability, if you need an interpreter or translator, or if you need this material in another language or in alternate format, you may request assistance to participate by contacting Peggy Helm-Quest at (608) 267-2945 or peggy.helmquest@dhs.wisconsin.gov.  *The meetings are accessible and disability parking is available in front of the building.* |