Meeting Staff and Guests

**Birth Defects Prevention and Surveillance Program Council Meeting**

**Agenda**

Join Zoom Meeting
<https://dhswi.zoom.us/j/379056687>

Meeting ID: 379 056 687

One tap mobile +16465588656,,379056687# US (New York); +16699009128,,379056687# US (San Jose)

Dial by your location
        +1 646 558 8656 US (New York)
        +1 669 900 9128 US (San Jose)
Meeting ID: 379 056 687
Find your local number: <https://dhswi.zoom.us/u/abI3vzj78N>

Join by SIP
379056687@zoomcrc.com

Join by H.323
162.255.37.11 (US West) 162.255.36.11 (US East) 221.122.88.195 (China)
115.114.131.7 (India Mumbai) 115.114.115.7 (India Hyderabad) 213.19.144.110 (EMEA)
103.122.166.55 (Australia) 209.9.211.110 (Hong Kong) 64.211.144.160 (Brazil)
69.174.57.160 (Canada) 207.226.132.110 (Japan)
Meeting ID: 379 056 687

**Links**

1. Wisconsin Birth Defects Prevention and Surveillance Program Statute s 253.12

<https://docs.legis.wisconsin.gov/statutes/statutes/253/12>

 2. Chapter DHS 116 - WISCONSIN BIRTH DEFECT PREVENTION AND SURVEILLANCE SYSTEM

 <https://docs.legis.wisconsin.gov/code/admin_code/dhs/110/116/04/1>

 3. Birth Defects Registry Reporting Conditions – Current

 <https://www.dhs.wisconsin.gov/forms/f4/f40054.pdf>

 4. CDC—National Center on Birth Defects and Developmental Disabilities <https://www.cdc.gov/ncbddd/index.html>

**All copies of additional materials are provided at the meeting and also sent under second cover e-mail.**

1. Wisconsin Council on Birth Defect Prevention and Surveillance Mission, Vision , Bylaws
2. Wisconsin Council on Birth Defect Prevention and Surveillance Diagnosed Condition Review Criteria Policy and Procedure
3. Wisconsin Birth Defects Condition Nomination Form

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Council Members** Mir BasirKyle MountsBrigit Frank |  | Susan DavidsonMaureen DurkinAmy PuldaHanna Rakovec  |  | Ryan FreundKerry JedeleJennifer.FeskeTami Horzewski |  | Jenny NeugartMarilyn NollAnn Zenk  |
|  | **DHS Support** **BCHP** **BEOH**  |  | Peggy Helm-Quest – Staff Lead, Melissa Olson – Staff FacilitatorSharon Fleischfresser, Kelsey Stevenson, Sowmya Adibhatla, Anne OdusanyaJennifer Camponeschi |

|  |  |
| --- | --- |
| **Purpose** | This ZOOM meeting is the Quarterly Meeting of the WI Birth Defects Prevention and Surveillance Advisory Council which provides information and discussion to the Birth Defects Prevention and Surveillance program including the Birth Defects Registry.Mission: To advise the Department of Health Services regarding the Wisconsin Birth Defects Prevention and Surveillance program as outlined in s 253.12.The purpose of this meeting is to conduct the governmental business outlined in the agenda. The Birth Defects Council serves in an advisory capacity to the Department of Health Services. Information about the Birth Defects Council may be found at: https://www.dhs.wisconsin.gov/cyshcn/birthdefects/index.htmFor questions please contact Peggy Helm-Quest at 608-267-2945 or peggy.helmquest@wisconsin.gov. Thank you for your interest. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Time:** | **Topic:** | **Lead** | **Discussion and Follow-up Items** |
| 10:00 am – 10:30 am | Get settled In |  |  |
| 10:30 am – 10:45 am | 1. Welcome and Roll Call Attendees2. Review of Minutes of Oct 30 and Dec 4, 20193. Review of Agenda4. Public Input | Peggy Helm-QuestRyan Freund ChairAnn Zenk Co-Chair | Information |
| 10:45 am – 11:30 am | Business Meeting Program Updates1. Update Data Platform WEDSS for Registry
2. Update Folic Acid
3. Update on the Meeting with DHS Secretary Palm and others Meeting

Update on DHS Secretary - Boards & Councils Discussion Group  | Ryan FreundAnn ZenkSowmya AdibhatlaMelissa OlsonMelissa OlsonRyan FreundPeggy Helm-Quest | Information |
| 11:30 – 12:15 | Annual Meeting Review Mission, Bylaws,Diagnosed Condition Review Criteria Policy and Procedures, Condition Nomination Form, Listing of Diagnosed Conditions Report Listing  | Council Membership | Vote |
| 12:15 – 1:00  | Break and Working Lunch |  |  |
| 1:00 pm- 3:00 pm. | Strategic Planning Session1. Review Materials
2. Discussion
3. Finalize Draft Plan
 | Ryan FreundPeggy Helm-Quest | Discussion and Decision Planning |
| 3:00 pm – 3:30 pm | 1. Action Items and Next Steps
 | Ryan FreundAnn Zenk | Next Steps |
| 3:30 pm  | Adjourn | Ryan FreundAnn Zenk |  |
|  | **Next Meeting Dates:****February 26, 2020**Wisconsin Hospital Association**May 27, 2020****August  26, 2020****November 18 or December 2, 2020.** | Peggy Helm-Quest |  |
| Notes |  |

|  |  |
| --- | --- |
| *Accessibility:* | DHS is an equal opportunity employer and service provider. If you need accommodations because of a disability, if you need an interpreter or translator, or if you need this material in another language or in alternate format, you may request assistance to participate by contacting Peggy Helm-Quest at (608) 267-2945 or peggy.helmquest@dhs.wisconsin.gov.*The meetings are accessible and disability parking is available in front of the building.* |