

DEPARTMENT OF CHILDREN AND FAMILIES

Regional Operations

Jeff Pertl
Secretary- Designee**DEPARTMENT OF HEALTH SERVICES**

Area Administration

Kirsten Johnson
Secretary**State of Wisconsin**Tony Evers
Governor

**DHS and DCF COUNTY AGENCY REPORTS
DUE TO REGIONAL OR CENTRAL OFFICE IN 2026**

Item	Due Date	Agency	Report
1		DHS	DPH Local Public Health Departments 2026 Consolidated Contract Overview Full List of Funding and Due Dates located here: Division of Public Health Grants and Contracts System
2	February 28 + Monthly	DCF	January 2026 TSSF (Monthly) Cost Report Note: This report is due in SPARC by the 28th of each month in 2026; follows SPARC report https://dcfspark.wisconsin.gov/payment-schedule Contact: DCFTSSF@wisconsin.gov
3	February 28	DCF	2025 Final Child Support Expense Report Submit Report Through SPARC Portal Contact: DCFFinanceGrants@wisconsin.gov
4	February 28	DCF	2025 Final County Expense Report for DCF Human Services Submit Report Through SPARC Portal Contact: DCFFinanceGrants@wisconsin.gov
5	February 28	DCF/DHS	Final 2025 DCF/DHS Shared Cost Report Submit Report Through SPARC Portal Contact: DCFFinanceGrants@wisconsin.gov
6	February 28	DCF	TSSF annual report for CY 2026 (reporting period January 1 – December 31, 2025) Contact: DCFTSSF@wisconsin.gov

7	March 1	DCF	Child Support Cooperative Agreements Contact: DCF Regional Child Support Coordinators
8	March 13	DCF	2025 Promoting Safe and Stable Families (PSSF) Annual Report Contact: DCFPSSFstatecoordinator@wisconsin.gov
9	March 25	DHS	Final Human Services Programs Cost Report CY2024 Email Report to: DHS600RCARS@dhs.wisconsin.gov
10	End of March	DHS	Final IM-RMS Direct Expense Report Email Report to: DHS600RCARS@dhs.wisconsin.gov
11	March 30	DHS	2025 Alzheimer's Family and Caregiver Support Program Annual Fiscal Report Contact: Lynn.Gall@dhs.wisconsin.gov
12	March 31	DCF	2026 Child Care Fraud Plans Contact: childcare@wisconsin.gov
13	Spring	DHS	CY2024 Cost reporting corrections (if any) for Wisconsin Medicaid Cost Reporting (WIMCR), Comprehensive Community Services (CCS), and Community Recovery Services (CRS). Note: Participation is only required if an agency needs to adjust its prior year cost report. Contact: WIMCR@pcgus.com
14	Spring	DHS	Findings of Non-Compliance Data Clarification Contact: DHSB3datamanager@dhs.wisconsin.gov
15	April 3	DHS	Birth to 3 Program Reconciliation DHSB23Fiscal@dhs.wisconsin.gov
16	April 3	DHS	CLTS CY2025 Reconciliation DHSCLTSFiscal@dhs.wisconsin.gov WARP@pcgus.com
17	April 3	DHS	CCOP CY2025 Reconciliation DHSCLTSFiscal@dhs.wisconsin.gov
18	April 30	DHS	F-20942 – Expense Report for Human Service Programs Contact: daniel.devalve@dhs.wisconsin.gov

19	April 30	DHS	F-22540 – Human Services Revenue Report Contact: daniel.devalve@dhs.wisconsin.gov
20	March 30th	DHS	APS Direct Service Expenditures Report Contact: gena.schupp@dhs.wisconsin.gov
21	Mid May	DHS	Mental Health Block Grant Community Aids Report F-00251 Contact: hannah.foley@dhs.wisconsin.gov
22	Mid May	DHS	Final SAP-SIS Submission https://www.dhs.wisconsin.gov/aoda/sapsis/index.htm Contact: alexandria.berg@dhs.wisconsin.gov
23	Mid May	DHS	Substance Use Block Grant Report Contact: alison.elisius@dhs.wisconsin.gov
24	Mid May	DHS	F-01684 Community Mental Health Allocation Report Contact: hannah.foley@dhs.wisconsin.gov
25	Spring/Summer	DHS	Cost reporting <u>begins</u> for CY2025 WIMCR, CCS, and CRS dates of service. Contact: WIMCR@pcgus.com
26	July 1	DCF/DHS	2026 Public Participation Planning Process per Wis. Stat. § 46.031(3) Contact: Regional DCF Area Administrators Regional DHS Area Administrators
27	Summer	DHS	Determinations Contact: DHSB3datamanager@dhs.wisconsin.gov
28	Summer	DHS	Findings of Non-Compliance issuance Contact: DHSB3datamanager@dhs.wisconsin.gov
29	Summer	DHS	DHS processes revised CY2024 cost settlements for CCS and CRS. Contact: WIMCR@pcgus.com
30	Mid-September	DHS	Birth to 3 Program Year End Data Certification Contact: DHSB3datamanager@dhs.wisconsin.gov
31	Due prior to contract implementation	DHS	Audit Waiver Requests https://www.dhs.wisconsin.gov/document/f-00945 Contact: Regional DHS Area Administrators

32	September 25	DCF	CY 2026 Title IV-E Amendments (if any) to: Legal Services, Legal Representation and eWiSACWIS Costs Contact: DCFIV-EProgram@wisconsin.gov Foster Parent Training Contact: DCFDSPGeneralFosterCare@wisconsin.gov
33	September 30	DCF/DHS	Annual Agency Single Audit Report Email to: DCFauditors@wisconsin.gov (DCF) Email to: dhsauditors@dhs.wisconsin.gov (DHS)
34	October	DHS	Intoxicated Driver Program Supplemental Funds Request Contact: katie.behl@dhs.wisconsin.gov
35	October 31	DCF	CY 2026 Title IV-E Reimbursement Applications Legal Services, Legal Representation and eWiSACWIS Costs Contact: DCFIV-EProgram@wisconsin.gov Foster Parent Training Contact: DCFDSPGeneralFosterCare@wisconsin.gov
36	October 31	DCF	2025 Child Care Annual Agency Summary (DCF-F-425E) Contact: BRO Child Care Regional Coordinator
37	End of October	DHS	Birth to 3 Program October 1 Child Count Certification Contact: DHSB3datamanager@dhs.wisconsin.gov
38	November 20	DCF	SFY25Community Intervention Program Final Evaluation Contact: DCFYJ@wisconsin.gov
39	November 30	DHS	2027 Alzheimer's Family and Caregiver Support Program Annual Budget Contact: Lynn.Gall@dhs.wisconsin.gov
40	December	DHS	DHS processes first-time CY2025 cost settlements for WIMCR, CCS, and CRS, and revised CY2024 cost settlements for WIMCR. Contact: WIMCR@pcgus.com
41	December 31	DHS	2027 Signed State County Grant Award Contracts for Social Services and Community Programs Contact: Regional DHS Area Administrators

Please note that these dates are intended to be guidelines -- submission dates are subject to change.

Please send updates to DHSAreaAdmin@wisconsin.gov

This document meets federal accessibility standards.