October 23, 2017

 ADD Address of invitee

 Dear Ms. ,

I am writing to you today to invite you to join the County Elder Abuse Community Coordinated Response (EACCR) committee. The EACCR is an appointed task force of the County Commission on Sensitive Crimes. Our mission is to support the safety and quality of life of older adults in our community by reducing the incidence of elder abuse.

 County Elder Abuse staff has had the pleasure of working with you over a number of years and we respect your competent case management skills and the compassion you have for those you serve. I believe your experience and abilities would greatly benefit the other members of our committee as they have been a benefit to our department in the past.

The EACCR meets from 11:30am-1:00pm on the second Wednesday of each month (except July and December) at the County Aging and Disability Resource Center. Meetings usually involve updates from other area Community Coordinated Response teams, community announcements, case consultations, and presentations from service providers and fellow members. Our membership includes law enforcement, community members, human service organizations and government representatives- all entities that may be helpful to your work as well.

I hope you will consider joining the EACCR to share your expertise. Please feel free to call me with any questions or concerns you may have. See you in 2018!

Regards,

 Name and contact of sender