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Division of Medicaid Services

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Date: October 11, 2018

DMS Operations Memo 18-37

To: Income Maintenance Supervisors
       Income Maintenance Lead Workers
       Income Maintenance Staff

Affected Programs:	
☒ BadgerCare Plus	☐ Caretaker Supplement
☐ FoodShare	☐ FoodShare Employment
☒ Medicaid	and Training
☐ SeniorCare	

From: Rebecca McAtee, Bureau Director
         Bureau of Enrollment Policy and Systems
         Division of Medicaid Services

CARES Enhancements to Support Eligibility Determinations for BadgerCare Plus Extensions

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CONTENTS

CROSS REFERENCE

- Operations Memo 17-50
- BadgerCare Plus Eligibility Handbook, Chapter 18 BadgerCare Plus Extensions
- Process Help, Section 10.1 Initiate Eligibility

EFFECTIVE DATE

October 27, 2018

PURPOSE

This operations memo announces enhancements to CARES functionality to help income maintenance (IM) workers build and confirm new BadgerCare Plus extensions during ongoing eligibility.

BACKGROUND

BadgerCare Plus members who are parents or caretakers and the minors under their care may be eligible for a BadgerCare Plus extension if the assistance group's (AG) income (earned income or family support income) increases to be more than the BadgerCare Plus limit of 100 percent of the federal poverty level (FPL). Some members may be required to pay a monthly premium to become or remain eligible for a BadgerCare Plus extension. In addition to some members in BadgerCare Plus extensions, most children in BadgerCare Plus with income greater than 201% FPL are required to pay monthly premiums.

The enhancements announced in this memo will align CARES Worker Web (CWW) with existing BadgerCare Plus extension and premium policy in the BadgerCare Plus Eligibility Handbook, Section 18.1 Extensions which states:

> Members of a family can enter into an extension as long as verification and the premium payment, if applicable, are provided by the due date given or verification is provided prior to BadgerCare Plus closing.

> In late renewal situations, the renewal must have been submitted in the month the renewal is due in order for this policy to apply.

Currently, CARES does not allow workers to confirm eligibility for an extension if verifications or renewals were received timely but that information is entered into CARES after the closure date. These enhancements will allow workers to confirm eligibility after indicating when a renewal was done or verification received timely but is being processed late, and to improve other systematic functionality for premiums and extensions.

POLICY

There are no changes in policy associated with this Memo.

CARES

The CARES enhancements described in this memo will be implemented on October 27, 2018.

CWW

CWW will be updated to include the new BadgerCare Plus Extension Timeliness page. This page will be created by the eligibility process and scheduled in the post-eligibility driver flow after the Eligibility Results page. This will happen whenever CARES determines that a decision may be needed from the worker about whether the household has met the BadgerCare Plus extension timeliness requirements.

The page will be scheduled automatically if all of the following conditions are present:
- Eligibility is attempting to build a new BadgerCare Plus extension for the household because the AG is no longer failing for lack of renewal or lack of verification.
- The household meets the requirements for the BadgerCare Plus extension program and is otherwise eligible.
- The eligibility run date is set after the end of the BadgerCare Plus certification period.

Note: The situations where all three conditions are met will be few in number. Therefore, completing this page will not be a regular part of eligibility processing for IM workers.

Workers will be able to confirm eligibility for an extension in the event the verification or renewal was received timely, but the information was entered into CARES after the closure date. After entering the "timeliness" determination on this page, workers must rerun eligibility:
- If the worker selected Yes, CARES will create extensions that can ultimately be confirmed.
- If the worker selected No, CARES will maintain the closure of the AGs and will not create the extensions.

Figure 1 BadgerCare Plus Extension Timeliness Page

There are two sections in this page, "Effective Period" and "BC+ Extension Verification and Renewal Timeliness Details."

The "Effective Period" section will contain the following fields:
- Begin Month: This will be populated by CARES with the month for which eligibility for a new BadgerCare Plus extension is being determined for the household. If required, the field may be updated by the worker.
- Worker ID: This is populated with the ID of the worker who made updates to this page upon completion of the page. It is populated with the default value of "CARES" when this page is initially created by the eligibility process.
- Last Updated: This is the date that the page was created, or subsequently last updated.

The "BC+ Extension Verification and Renewal Timeliness Details" section features the question: "Did the household provide required verification and/or complete the renewal timely so eligibility can be determined under a BadgerCare Plus Extension category?"

Workers will complete this field by selecting one of the following options from the drop-down menu:
- Yes
- No
- ? - Unknown

Note: ? - Unknown is the default value when the page is scheduled in the post-eligibility driver flow.

This page will also include a page-level case comments box with a maximum of 1000 characters.

Workers will access the BadgerCare Plus Extension Timeliness page one of two ways:
- Workers encounter the page when it is scheduled in the post-eligibility driver flow.
- Workers directly access the page through the Navigation menu once the page has been created.

THE BADGERCARE PLUS EXTENSION TIMELINESS PAGE IS SCHEDULED

When the page is displayed, the response to the Extension Timeliness question will default to ? - Unknown based on the month for which a new extension assistance group (AG) is being built. The worker will then enter the determination of whether the household has met the timeliness requirements:
1. Select Yes or No.
2. Enter information in the Comments field to explain the reason for selecting Yes or No.
3. Click Next.

Once workers click Next, the Initiate Eligibility page will display and workers should rerun eligibility. As noted above, what will happen depends on the selection on the BadgerCare Plus Extension Timeliness page:
- If workers select Yes, CARES will create extensions that can ultimately be confirmed.
- If workers select No, CARES will maintain the closure of the AGs and will not create the extensions.

However, if workers leave the ? - Unknown value in place, the household will continue to pend for eligibility, and the BadgerCare Plus Extension Timeliness page will continue to be scheduled in the post-eligibility driver flow until the worker enters a Yes or No response.

Example 1: The BadgerCare Plus Extension Timeliness Page Is Not Scheduled

Amanda lives with her husband Brandon and their two children. On November 2, Amanda reports an increase in her monthly income but does not verify the increase by the due date of November 12.

On November 15, the worker enters "NV" for the verification and runs eligibility and confirms in order to end the BadgerCare Plus eligibility effective December 1.

On November 26, Amanda delivers a copy of her paystub that reflects the increased income. Since BadgerCare Plus eligibility is still open, the verification is timely and this AG is eligible for an extension for December.

On November 28, the worker updates the verification details and runs eligibility on the case. Eligibility is explored under BadgerCare Plus category for the household without any decision required from the worker. Because the eligibility run was completed before the BadgerCare Plus certification period end date, the BadgerCare Plus Extension Timeliness page is not scheduled.

Example 2: The BadgerCare Plus Extension Timeliness Page Is Scheduled and Verification is Timely

Amanda lives with her husband Brandon and their two children. On November 2, Amanda reports an increase in her monthly income, but does not verify the increase by the due date of November 12.

On November 15, the worker enters "NV" for the verification and runs eligibility and confirms in order to end the BadgerCare Plus eligibility effective December 1 (see Figure 2).

On November 26, Amanda delivers a copy of her paystub that reflects the increased income. Since BadgerCare Plus eligibility is still open (it does not close until November 30), the verification is timely, but does not get processed immediately. As a result, the MAGA and MAGC close effective November 30.

On December 3, the worker processes the verification details and runs eligibility. At this point in time, the MAGE and MAGM extensions are pending (see Figure 3). Note that MAGM pends on this first eligibility run because the timeliness decision is needed. MAGE will be open, but the worker cannot actually confirm BadgerCare Plus because MAGM is pending.

The eligibility process will create and schedule the BadgerCare Plus Extension Timeliness page. Since the verification was received timely, the worker does the following:
1. Selects Yes in the field within the "Extension Timeliness" section (see Figure 4).
2. Enters information in the Comments field to explain the verification of the income change was timely.
3. Clicks Next.

The Initiate Eligibility page is scheduled and the worker reruns eligibility to confirm the BadgerCare Plus extension for December. The MAGM and MAGE extensions are displayed as Open on the Eligibility Run Results page (see Figure 5).

Eligibility Run Results

The following event has occurred:

GL314: No Potential Errors detected.

Health Care / CTS Program Results

Run	Assistance Group	Sequence	Benefit Begin Date	Benefit End Date	AG Status	Eligibility Status	Reasons	
1	MAGA - BCP - ADULTS	1	12/01/2018		CLOSED	FAIL	112 754 714	🔍
	MAGC - BCP - CHILDREN < 19	1	12/01/2018		CLOSED	FAIL	112 062	🔍
	CTSZ - CARETAKER SUPPLEMENT - DID NOT APPLY	1	12/01/2018		DENIED	FAIL	054	🔍
			11/01/2018	11/30/2018	DENIED	FAIL	054	

Other Program Results

Run	Assistance Group	Sequence	Benefit Begin Date	Benefit End Date	AG Status	Eligibility Status	Reasons	
1	FS Z - FOODSHARE - DID NOT APPLY	1	12/01/2018		DENIED	FAIL	054	🔍
			11/12/2018	11/30/2018	DENIED	FAIL	054	
	CC Z - CHILD CARE-DID NOT APPLY	1	12/01/2018		DENIED	FAIL	054	🔍
			11/01/2018	11/30/2018	DENIED	FAIL	054	
	WW Z - W-2 DID NOT APPLY	1	12/01/2018		DENIED	FAIL	054	🔍
			11/12/2018	11/30/2018	DENIED	FAIL	054	

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Figure 2 Eligibility Run Results Page – BadgerCare Plus Closed

Eligibility Run Results

The following event has occurred:

GL314: No Potential Errors detected.

Health Care / CTS Program Results

Run	Assistance Group	Sequence	Benefit Begin Date	Benefit End Date	AG Status	Eligibility Status	Reasons	
2	MAGA - BCP - ADULTS	1	01/01/2019		DENIED	FAIL	754 714	🔍
			12/01/2018	12/31/2018	DENIED	FAIL	754 062	
	MAGC - BCP - CHILDREN < 19	1	01/01/2019		DENIED	FAIL	046	🔍
			12/01/2018	12/31/2018	DENIED	FAIL	062 046	
	MAGE - BCP - EXTENSIONS	1	01/01/2019		OPEN	PASS	702	🔍
			12/01/2018	12/31/2018	OPEN	PASS	702	
	MAGM - BCP - EXTENSIONS (ADULTS)	1	01/01/2019		PEND	PENDING	608	🔍
			12/01/2018	12/31/2018	PEND	PENDING	608	
1	MAGA - BCP - ADULTS	1	01/01/2019		DENIED	FAIL	608 754	🔍
			12/01/2018	12/31/2018	DENIED	FAIL	608 754 062	
	MAGC - BCP - CHILDREN < 19	1	01/01/2019		PEND	PENDING		🔍
			12/01/2018	12/31/2018	PEND	PENDING	062	
	CTSZ - CARETAKER SUPPLEMENT - DID NOT APPLY	1	01/01/2019		DENIED	FAIL	054	🔍
			12/01/2018	12/31/2018	DENIED	FAIL	054	

Other Program Results

Run	Assistance Group	Sequence	Benefit Begin Date	Benefit End Date	AG Status	Eligibility Status	Reasons	
1	FS Z - FOODSHARE - DID NOT APPLY	1	01/01/2019		DENIED	FAIL	054	🔍
			12/03/2018	12/31/2018	DENIED	FAIL	054	
	CC Z - CHILD CARE-DID NOT APPLY	1	01/01/2019		DENIED	FAIL	054	🔍
			12/01/2018	12/31/2018	DENIED	FAIL	054	
	WW Z - W-2 DID NOT APPLY	1	01/01/2019		DENIED	FAIL	054	🔍
			12/03/2018	12/31/2018	DENIED	FAIL	054	

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Figure 3 Eligibility Run Results Page – BadgerCare Plus Extensions Pending for Verification

Figure 4 BadgerCare Plus Extension Timeliness Page With Yes Selected

Eligibility Run Results

The following event has occurred:

⊕ **GL314:** No Potential Errors detected.

Health Care / CTS Program Results

Run	Assistance Group	Sequence	Benefit Begin Date	Benefit End Date	AG Status	Eligibility Status	Reasons	
2	MAGA - BCP - ADULTS	1	01/01/2019		DENIED	FAIL	754	🔍
			12/01/2018	12/31/2018	DENIED	FAIL	754 062	
	MAGC - BCP - CHILDREN < 19	1	01/01/2019		DENIED	FAIL	046	🔍
			12/01/2018	12/31/2018	DENIED	FAIL	062 046	
	MAGE - BCP - EXTENSIONS	1	01/01/2019		OPEN	PASS	702	🔍
			12/01/2018	12/31/2018	OPEN	PASS	702	
	MAGM - BCP - EXTENSIONS (ADULTS)	1	01/01/2019		OPEN	PASS	608	🔍
			12/01/2018	12/31/2018	OPEN	PASS	608	
1	MAGA - BCP - ADULTS	1	01/01/2019		DENIED	FAIL	608 754	🔍
			12/01/2018	12/31/2018	DENIED	FAIL	608 754 062	
	MAGC - BCP - CHILDREN < 19	1	01/01/2019		OPEN	PASS		🔍
			12/01/2018	12/31/2018	OPEN	PASS	062	
	CTSZ - CARETAKER SUPPLEMENT - DID NOT APPLY	1	01/01/2019		DENIED	FAIL	054	🔍
			12/01/2018	12/31/2018	DENIED	FAIL	054	

Other Program Results

Run	Assistance Group	Sequence	Benefit Begin Date	Benefit End Date	AG Status	Eligibility Status	Reasons	
1	FS Z - FOODSHARE - DID NOT APPLY	1	01/01/2019		DENIED	FAIL	054	🔍
			12/03/2018	12/31/2018	DENIED	FAIL	054	
	CC Z - CHILD CARE-DID NOT APPLY	1	01/01/2019		DENIED	FAIL	054	🔍
			12/01/2018	12/31/2018	DENIED	FAIL	054	
	WW Z - W-2 DID NOT APPLY	1	01/01/2019		DENIED	FAIL	054	🔍
			12/03/2018	12/31/2018	DENIED	FAIL	054	

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Figure 5 Eligibility Run Results Page – BadgerCare Plus Extensions Passed

Example 3: The BadgerCare Plus Extension Timeliness Page Is Scheduled and Verification is Not Timely

Amanda lives with her husband Brandon and their two children. On November 2, Amanda reports an increase in her monthly income (which would put the household in a BadgerCare Plus extension) but does not verify the increase by the due date of November 12.

On November 15, the worker enters "NV" for the verification and runs eligibility and confirms in order to end the BadgerCare Plus eligibility effective December 1. Amanda does not deliver a copy of her paystub or provide any other documentation that reflects the increased income before December 1. Because the verification is not timely, eligibility cannot be explored under a BadgerCare Plus extensions category.

On December 3, Amanda submits her verification for an increase in income with her new application for FoodShare. The worker runs eligibility in order to complete the new FoodShare application and to process employment verification. The eligibility process will create and schedule the BadgerCare Plus Extension Timeliness page and pend the household's MAGM eligibility (see Figure 6). The worker does the following:
1. Selects No in the field within the "Extension Timeliness" section (see Figure 7).
2. Enters information in the Comments field to explain no verification of the income change was provided.
3. Clicks Next.

As a result, the Initiate Eligibility page is scheduled and the worker reruns eligibility. Since the response to the timeliness question was No, eligibility will not be explored under a BadgerCare Plus Extensions category (see Figure 8). MAGA will fail for excess income, though MAGC may be open (depending on the household income level).

Eligibility Run Results

The following event has occurred:

GL314: No Potential Errors detected.

Health Care / CTS Program Results

Run	Assistance Group	Sequence	Benefit Begin Date	Benefit End Date	AG Status	Eligibility Status	Reasons	
2	MAGA - BCP - ADULTS	1	01/01/2019		DENIED	FAIL	754 714	Q
			12/01/2018	12/31/2018	DENIED	FAIL	754 062	
	MAGC - BCP - CHILDREN < 19	1	01/01/2019		DENIED	FAIL	046	Q
			12/01/2018	12/31/2018	DENIED	FAIL	062 046	
	MAGE - BCP - EXTENSIONS	1	01/01/2019		OPEN	PASS	702	Q
			12/01/2018	12/31/2018	OPEN	PASS	702	
	MAGM - BCP - EXTENSIONS (ADULTS)	1	01/01/2019		PEND	PENDING	608	Q
			12/01/2018	12/31/2018	PEND	PENDING	608	
1	MAGA - BCP - ADULTS	1	01/01/2019		DENIED	FAIL	608 754	Q
			12/01/2018	12/31/2018	DENIED	FAIL	608 754 062	
	MAGC - BCP - CHILDREN < 19	1	01/01/2019		OPEN	PASS		Q
			12/01/2018	12/31/2018	OPEN	PASS	062	
	CTSZ - CARETAKER SUPPLEMENT - DID NOT APPLY	1	01/01/2019		DENIED	FAIL	054	Q
			12/01/2018	12/31/2018	DENIED	FAIL	054	

Other Program Results

Run	Assistance Group	Sequence	Benefit Begin Date	Benefit End Date	AG Status	Eligibility Status	Reasons	
1	FS - FOODSHARE	1	01/01/2019		OPEN	PASS		Q
			12/03/2018	12/31/2018	OPEN	PASS		
	CC Z - CHILD CARE-DID NOT APPLY	1	01/01/2019		DENIED	FAIL	054	Q
			12/01/2018	12/31/2018	DENIED	FAIL	054	
	WW Z - W-2 DID NOT APPLY	1	01/01/2019		DENIED	FAIL	054	Q
			12/03/2018	12/31/2018	DENIED	FAIL	054	

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Figure 6 Eligibility Run Results Page – BadgerCare Plus Extensions Pending Verification

Figure 7 BadgerCare Plus Extension Timeliness Page With No Selected

Figure 8 Eligibility Run Results Page – BadgerCare Plus Extensions Not Passed but FoodShare Open

Example 4: The BadgerCare Plus Extension Timeliness Page Is Not Scheduled as Part of a Timely Renewal

Colin recently received a pay raise at work. He reports the increase in income as part of his health care renewal that he submits on time (on November 20, before his due date of November 30).

The worker runs eligibility on November 30. The BadgerCare Plus Extension Timeliness page is not scheduled because the eligibility run date is <u>not</u> set after the end of the BadgerCare Plus certification period, and the extension is built.

Example 5: The BadgerCare Plus Extension Timeliness Page Is Scheduled as Part of a Timely Renewal

Darla recently received a pay raise at work. She reports the increase in income as part of her health care renewal that she submits on time (on November 20, before the due date of November 30).

The worker runs eligibility on December 3 and the BadgerCare Plus Extension Timeliness page is scheduled. The worker does the following:
1. Selects Yes in the field within the "Extension Timeliness" section.
2. Enters information in the Comments field to explain that the renewal was timely.
3. Clicks Next.

As a result, the Initiate Eligibility page is scheduled and the worker reruns eligibility, and the extension is built.

Example 6: The BadgerCare Plus Extension Timeliness Page Is Scheduled as Part of an Untimely Renewal

Ervin recently received a pay raise at work. He reports the increase in income as part of his health care renewal. However, he does not submit his health care renewal until December 3 which is after the due date of November 30.

The worker runs eligibility on December 5 and the BadgerCare Plus Extension Timeliness page is scheduled. The worker does the following:
1. Selects No in the field within the "Extension Timeliness" section.
2. Enters information in the Comments field to explain that the renewal was not timely.
3. Clicks Next.

The Initiate Eligibility page is scheduled and the worker reruns eligibility, but CARES does not explore a BadgerCare Plus extension for December because this was not a timely renewal.

Example 7: The BadgerCare Plus Extension Timeliness Page Is Scheduled as Part of a Renewal and the Due Date for Verification is After the Certification Period Ends

Fred recently received a pay raise at work. He reports the increase in income as part of his health care renewal that he submits on November 30. The due date for providing verification of the income increase is ten days from the date the renewal is submitted – in this case, December 10.

On December 3, Fred provides verification of the increase in income. The next day, the worker runs eligibility the BadgerCare Plus Extension Timeliness page is scheduled. The worker does the following:
1. Selects Yes in the field within the "Extension Timeliness" section.
2. Enters information in the Comments field to explain that the renewal was timely.
3. Clicks Next.

The Initiate Eligibility page is scheduled, the worker reruns eligibility, and the extension is built.

However, if Fred had provided verification on December 13, the worker would select No and CARES would not explore a BadgerCare Plus extension for December because the verification would not be timely.

OTHER CONSIDERATIONS FOR THE BADGERCARE PLUS EXTENSIONS TIMELINESS PAGE

W-2 Workers

W-2 workers accessing the eligibility processing in their role as a financial and employment planner (FEP) may be brought to the BadgerCare Plus Extension Timeliness page as part of this eligibility driver flow. However, the page will be in query-only mode. W-2 workers will need to coordinate with the IM agency in order to move to the next page in the eligibility driver flow by clicking Next or Enter. As mentioned earlier in this memo, the BadgerCare Plus Extensions Timeliness Page is not expected to be scheduled in the driver flow often, so W-2 workers should rarely encounter this issue.
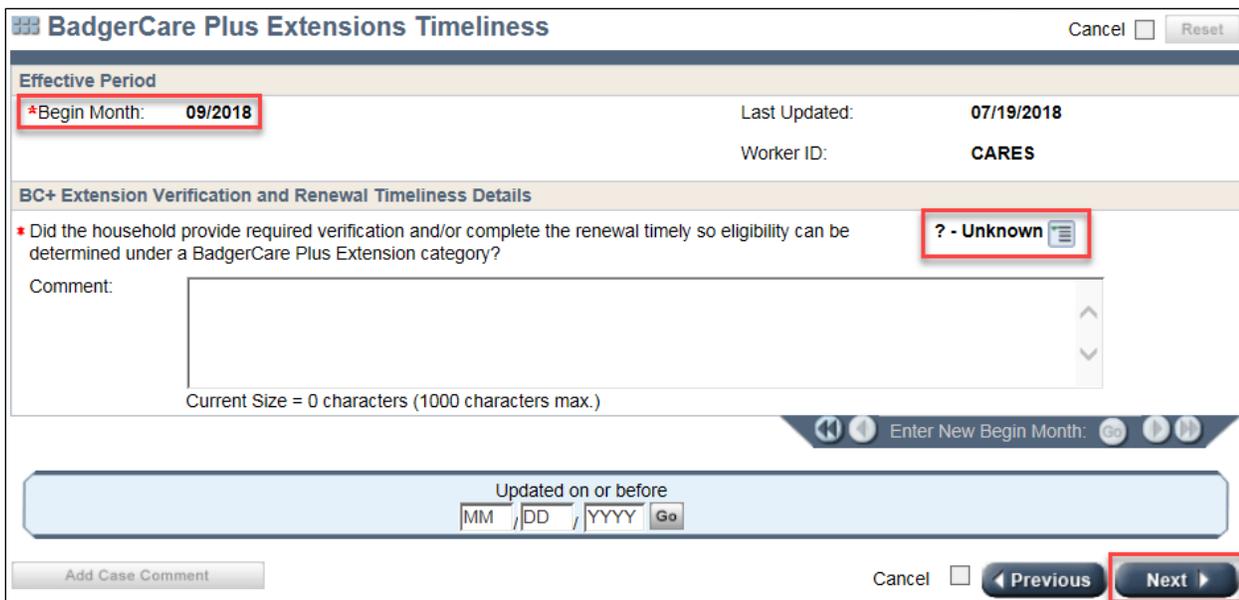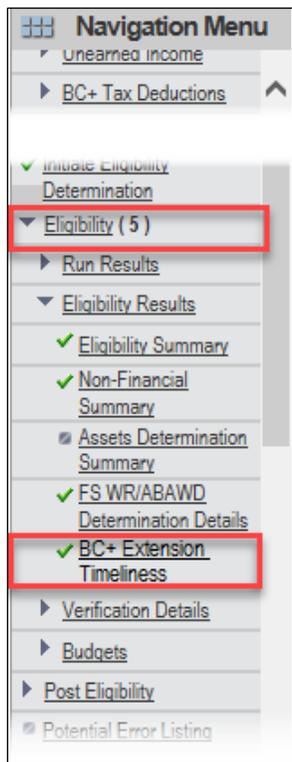

Figure 9 BadgerCare Plus Extension Timeliness Page – W-2 Accessible

Accessing the Page from the Navigation Menu

Once the BadgerCare Plus Extension Timeliness page has been scheduled through the post-eligibility driver flow, workers can access the page under Eligibility Results in the "Eligibility" section of the Navigation Menu.

Figure 10 BadgerCare Plus Extension Timeliness Page in the Navigation Menu

Workers can directly access the page in order to change the value of the timeliness response. Workers could select a value according to new information of the household meeting the timeliness requirement, or workers could update a response if the wrong value was previously selected. Once the worker clicks Next, the Initiate Eligibility page will display in CWW.

Historical View

Workers can use the historical view of the BadgerCare Plus Extension Timeliness page when running eligibility with dates.

Premiums

In the event a member owes premiums for their extension eligibility, but verification of a change in income was not provided and the MAGM has closed, the Intake and Arrears Premiums Information page may be scheduled in the eligibility driver flow depending on what workers do on the BadgerCare Plus Extensions Timeliness page:

- If the member provides verification before the closure date, the BadgerCare Plus Extension Timeliness page is not scheduled, and the Intake and Arrears Premiums Information page will not be scheduled (because there is no need to collect premiums for future months.)
- However, if the member provides verification after the closure date, the BadgerCare Plus Extension Timeliness page is scheduled and what happens next depends on what action workers take:
  - If the worker leaves the ? – Unknown value in place, the Intake and Arrears Premiums Information page is scheduled for the current month, and the Verification Checklist (VCL) will be sent requesting information for both the timeliness response and premiums pending; the notice states: "If we are waiting for other information from you, do not pay your premium at this time."

Figure 11 Verification Checklist

- o If the worker enters Yes and reruns eligibility, the extensions will be built and the Intake and Arrears Premiums Information page is scheduled if there are premiums outstanding for the current month.
- o If the worker enters No and reruns eligibility, the extensions will not be built, and the Intake and Arrears Premiums Information page is scheduled only if there a premium for a child under MAGC (depending on the household income level).

CORRESPONDENCE

As noted above, if workers leave the ? - Unknown value in place, the household will continue to pend for eligibility. If the worker generates a VCL while BadgerCare Plus Extension Eligibility is still pending, the 757 reason code will be included in the "For Your Information" section (since no action is required by the household).

Figure 12 Verification Checklist – "For Your Information" Section

CHANGES RELATED TO BADGERCARE PLUS EXTENSIONS MADE TO ALIGN WITH POLICY

In addition to the introduction of the BadgerCare Plus Extension Timeliness page, there will be several changes or fixes made in CWW that will enhance the processing of BadgerCare Plus extensions.

1. According to policy, health care applications received after a BadgerCare Plus AG has closed should not prompt CWW to test that household for a BadgerCare Plus extension. However, it is possible that the BadgerCare Plus Extensions Timeliness page is scheduled when the household would have met the criteria for exploring eligibility under BadgerCare Plus prior to the same AG closing.

   If this happens, workers must enter **No** for the timeliness response so that CWW will not test for an extension on the subsequent eligibility run.

2. According to policy, an AG must be open for the initial month and recurring months when building a new extension.

   Currently, it is possible that CWW might open an extension for the first month but not the second or third month under some scenarios. After implementation, CWW will open for initial and recurring months when the AG meets all requirements for an extension.

3. According to policy, when an adult qualifies for a new extension, his or her child will also qualify for an extension if the following is true:
   - The child is in a Medicaid AG in the month prior to the start of the extension. These are the categories described in [Table 51.1 BadgerCare Plus Categories](#) that are funded by Title 19 (T19).
   - The child is otherwise eligible for BadgerCare Plus (except as a Continuously Eligible Newborn).

   Currently, it is possible that the child may not been pulled into an extension when the adult had qualified for a new extension. After implementation, CWW will correctly qualify the child for an extension as appropriate.

4. According to policy, when workers run eligibility with dates, the unconfirmed eligibility month should not be compared with the latest confirmed month to determine whether the AG has closed.

   Currently, CWW uses the current month for comparison. After implementation, CWW will compare the unconfirmed month the worker is running for to the previously confirmed record for that month to determine whether the AG has closed.

   > **Example 8:** On August 10, a worker runs eligibility with dates to determine eligibility for July. Before implementation, CWW would compare the unconfirmed record from July (with two eligible persons) to the latest confirmed record for August (with three eligible persons). As a result, CWW would recognize a negative action and prevent confirmation. After implementation, CWW will compare the unconfirmed run for July (two persons) to that previously confirmed record for July (two persons) and allow confirmation.

5. According to policy, CWW should only request premiums for the month that eligibility is being run and any arrears prior to that month when running eligibility with dates.

   Currently, CWW requests payment on the arrears for all months when workers run eligibility with dates. After implementation, CWW will only collect arrears for the months prior to the month for which eligibility is run.

   > **Example 9:** A case has a premium outstanding for January and February. When running with dates for January, the system should only schedule the premium collection page for January if an arrears was due in January. CARES will not attempt to collect any arrears that are due for future months.

6. Currently, it is possible that CWW will incorrectly calculate whether the member was eligible for BadgerCare Plus based on three of the last six months when workers run eligibility with a date that is not the first day of the month. After implementation, CWW will no longer build an extension with a date that is not the first day of the month.
7. Currently, a VCL is generated with a premium coupon for a modified assistance group household (one which is currently outstanding) whenever there is a change in circumstance. After implementation, the total premium amount on the newer VCL will be compared to the information in the VCL that was previously sent. The newer VCL will only be sent if the two total premium amounts are different.

CONTACTS

BEPS CARES Information and Problem Resolution Center

DHS/DMS/BEPS/RW