

DHFS RESPONSES TO RFP 1580 DPH-EG VENDOR QUESTIONS (Part 4)

Date Posted: February 7, 2008

Question Number	RFP Number Reference	RFP Text/ Requirement Wording	Vendor Question	DHFS Response
1	4.10.1 and 2.4	<p>In addition, security clearance, including reference and criminal background checks, must be conducted on all employees and subcontractors working with the contract. Verification of having completed the security check must be provided and the vendor must assure that the personnel used for this project passed security clearance. (Section 4.10.1)</p> <p>Documentation relating to Sections 4.2, 4.5, 4.6, and 4.10 must be included in Tab 4. (Section 2.4)</p>	<p>A) Exactly what type of security clearance the State is referring to? For example, what kind of reference and criminal background checks need to be executed and what documentation is the State expecting with respect to the security clearance?</p> <p>B) What type of verification is the State looking for with respect to the security clearance?</p> <p>C) Should this be completed before submission of response to RFP for inclusion in response?</p>	<p>Security clearance of vendor employees is not required before the submission of the response to the RFP. The State will work with the selected vendor on this issue once the award has been made.</p>
2	8.4.4	<p>Footnote 3 of Third-Party Software Non-Licensing Casts states: Include only hardware that is specifically required in order to properly utilize the third-party software.</p>	<p>Should the cost proposal include the cost for the vendor to supply the hardware platforms for the web application server and database?</p>	<p>The vendor is not expected to provide any hardware and should not provide cost for any hardware.</p>
3	Vendor cost worksheet sections	<p>Birth Event (EBRS) and Death Event (EDRS)</p>	<p>Paragraphs 7.1 Birth Event (EBRS) and 7.2 Death Event (EDRS) list sub-items but no sub-item numbers.</p>	<p>You may reference the EBRS and EDRS items by using the UC numbers as found in the RFP Item Requirement Description.</p>

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	7.1 and 7.2		Was this done intentionally, and if so how should we reference these line items?	
4	8.2	All prices, costs, and conditions outlined in the proposal shall remain fixed and valid for acceptance for 180 days starting on the proposal due date.	<p>RFP 2.4, item 13 of cover letter requests The Proposer’s assurance the Proposal will remain in full force and effect for at least one hundred twenty (120) days from the Proposal due date.</p> <p>Is the state seeking 120 or 180 days for proposal validity assurance?</p>	The language for Section 2.4 is changed from “120 days” to “180 days.”
5	1,1	The State reserves the right to determine the most effective division of the project with options to choose a single vendor or subdividing the project (e.g., system, implementation/roll out training), potentially involving more than one vendor.)	The example shows how one vendor may provide the application and another vendor the implementation of the application. It is nearly impossible to provide accurate pricing for this type of scenario. In each proposal the vendor will be providing the cost to implement their application. However, the State has the option to select one vendor to provide the application, yet expect the implementation cost provided	Each vendor must bid on the entire system. The fixed bid price will include the system, implementation, data conversion (current records already in electronic format), installation, interface development, rollout, and training. The Cost Worksheet provides for breaking out different areas that could be considered for a separate contract (e.g., Training). If the State takes the option of selecting more than one vendor to complete different aspects, it

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			<p>by another vendor to cover the cost of implementing a completely different application. This same situation applies to all the pricing, how can one vendor price out an effort that may apply to another vendor's application?</p> <p>Will the State consider dropping the subdivision portion of the RFP?</p>	<p>does not intend to select one competitive vendor to implement another competitive vendor's system. The State will not consider dropping this concept.</p>
6	4.3.5, 6.3.2, 6.3.11, 6.5.4, 6.9.4, 6.10.4, 6.10.7, 6.13, 6.14.12, 6.14.14, 6.14.21, 6.18.2, 6.18.3, 9.2,	Including but not limited to	<p>There are references throughout the RFP that state requirements are "...including, but not limited to...". If a requirement is not "limited to" it implies the requirement is "unlimited", and at the State's discretion they may include additional scope for the requirement. Used in a very limited manner this would not be a problem; however, this terminology is used on a number of requirements. In order to ensure competitive pricing the vendors all need to consistently price "not limited</p>	<p>The State tried to be as comprehensive as possible, so we do not expect to see many additional items included. However, if you see missing features that you feel are necessary to add from your experience and knowledge or if your application offers additional features beyond those specified, be sure to reflect this in your response.</p>

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			<p>to” requirements; otherwise, it could lead to non-competitive pricing on the proposals. Since the State is requesting a fixed price proposal, it is important that each vendor fully understand the scope of each requirement.</p> <p>Can the State either withdraw the portion that states requirements are “not limited to” or provide an explanation of how the vendor is expected to interpret these “not limited to” requirements?</p>	
<p><i>These questions were received in a timely manner. They were inadvertently omitted in the prior postings of Vendor Questions and Answers.</i></p>				