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TO: Income Maintenance Supervisors
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W-2 Agencies
Workforce Development Boards
Job Center Leads and Managers
Training Staff
Child Care Coordinators

FROM: Laura Saterfield, Director
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DECE OPERATIONS MEMO					
No: 09-45					
DATE: 7/13/2009					
FS	<input type="checkbox"/>	MA	<input type="checkbox"/>	BC+	<input type="checkbox"/>
SC	<input type="checkbox"/>	CTS	<input type="checkbox"/>	CC	<input checked="" type="checkbox"/>
W-2	<input checked="" type="checkbox"/>	FSET	<input type="checkbox"/>	EA	<input type="checkbox"/>
CF	<input type="checkbox"/>	JAL	<input type="checkbox"/>	JC	<input type="checkbox"/>
RAP	<input type="checkbox"/>	WIA	<input type="checkbox"/>	Other	<input type="checkbox"/> *
		EP			
PRIORITY: HIGH					

SUBJECT: Child Care Program Integrity Enforcement System (PIES)

EFFECTIVE DATE: July 13, 2009

PURPOSE

The purpose of this memo is to announce the implementation of the Program Integrity Enforcement System (PIES).

BACKGROUND

The current method of determining positive and negative adjustments for providers as well as calculating client overpayment amounts has long been a complicated and labor intensive process. Redetermining the correct level of payment often requires recalculations of client income and copayment levels, capturing specific weeks and authorizations impacted, and calculating new provider reimbursement rates for each authorization involved.

With the release of the PIES system, calculating provider adjustments and client overpayments will be come a much more automated and efficient task. The amount of time needed to calculate and process adjustments and overpayments should be reduced significantly. With this release, it is hoped that local agencies will find it possible to increase the efforts toward processing client and provider overpayments.

DESCRIPTION OF PIES

PIES is a module in the Child Care State Administration on the Web (CSAW) system that allows workers to calculate corrected payment levels and the over/underpayment associated with the correction for child care. PIES can calculate the corrections for both client and provider related improper payments.

Client Overpayments

Using the PIES module, workers will be able to redetermine the correct level of child care that should have been paid on behalf of parents. Types of client overpayment corrections include:

- **Incorrect income** – the worker will be able to enter the correct income amount and PIES will recalculate the copayment, provider reimbursement rate, and resulting payment that should have been made for each week and each child.
- **Incorrect AG size** – by entering the correct family size into PIES, the worker will be able to see the corrected copayments, provider reimbursement rate, and resulting payment that should have been made for each week and each child.
- **Eligibility** – For both individuals as well as the case, PIES will display the resulting overpayment for periods where the worker indicates eligibility should not have been established.
- **Authorization and Attendance** – workers will be able to enter corrected authorization and attendance information in situations where clients improperly received assistance (e.g. claimed to need more hours for child care than was actually needed for their approved activity) and PIES will determine the resulting overpayments for the client.

For Client Overpayments, workers will still need to enter the resulting overpayments into the CARES BV system using the current procedures. Additionally, PIES does not update information on Cares Worker Web (CWW), thus if there are changes to income, AG size, etc., the worker will still need to correct the information in CWW so that ongoing eligibility is correct.

Provider Adjustments

By entering corrected information, workers will be able to use the PIES system to determine the corrected payment to the provider and the resulting positive or negative adjustment that needs to be entered. Types of provider adjustment corrections include:

- **Provider Weekly Rate** – In cases where the provider's weekly rate was incorrect, workers will be able to enter the correct rate in PIES and calculate the resulting positive or negative adjustment that is needed for all affected payments.
- **Category Details** – in situations where the provider's category (Licensed/Certified) was incorrect resulting in an incorrect payment, PIES will be able to recalculate the payment based on the corrected information and display the adjustment(s) needed.
- **Authorization and Attendance** – for periods where the authorization level was incorrect or the provider reported inaccurate attendance, the worker will be able to enter the correct information into PIES and determine the corrected payments and resulting adjustments needed.

Note that the corrected information entered by the worker does not update CSAW or CCPI. For example, using PIES to calculate an adjustment due to a different provider rate does not update the provider rate in CSAW, it only calculates the difference in payment based on the change.

Processing Overpayments and Adjustments

Client overpayments will still need to be entered by the worker into the CARES Benefit Recovery (BV) system. PIES will help determine the amount of overpayment but is not able to automatically enter the benefit recovery information.

Provider adjustments will still need to be entered by the worker into CSAW using the Provider Payment Adjustment screen. In Phase Two of the PIES implementation, the entering of adjustments will be automated in the PIES system and workers will only need to confirm the amounts of the adjustments. Phase Two is planned to be implemented later this year.

PIES User Guide

The Bureau has developed a user guide for PIES that can be found at <http://dcf.wisconsin.gov/childcare/wishares/CSAW/training.htm>. This guide gives detailed instructions on accessing, understanding, and making full use of the PIES system.

CONTACTS

Child Care Help Desk at childcare@wisconsin.gov or 608-261-6317, option 2.

*Program Categories – FS – FoodShare, MA – Medicaid, BC+ – BadgerCare Plus, SC – Senior Care, CTS – Caretaker Supplement, CC – Child Care, W-2 – Wisconsin Works, FSET – FoodShare Employment and Training, CF – Children First, EA – Emergency Assistance, JAL – Job Access Loan, JC - Job Center Programs, RAP – Refugee Assistance Program, WIA – Workforce Investment Act, *Other EP – Other Employment Programs.

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