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TO: **Income Maintenance Supervisors**  
**Income Maintenance Lead Workers**  
**Income Maintenance Staff**  
**W-2 Agencies**  
**Workforce Development Boards**  
**Job Center Leads and Managers**  
**Training Staff**  
**Child Care Coordinators**

FROM: Amy Mendel-Clemens  
Technical Assistance and Training Section  
Bureau of Enrollment Management  
Division of Health Care Access and  
Accountability

**BEM/DFS OPERATIONS MEMO**

No: 08-30

DATE: 7/07/2008

FS	<input type="checkbox"/>	MA	<input checked="" type="checkbox"/>	BC+	<input type="checkbox"/>
SC	<input type="checkbox"/>	CTS	<input type="checkbox"/>	FSET	<input type="checkbox"/>
CC	<input type="checkbox"/>	W-2	<input type="checkbox"/>	EA	<input type="checkbox"/>
CF	<input type="checkbox"/>	JAL	<input type="checkbox"/>	JC	<input type="checkbox"/>
RAP	<input type="checkbox"/>	WIA	<input type="checkbox"/>	Other	<input type="checkbox"/> ★
				EP	

**PRIORITY: HIGH**

**SUBJECT: Family Care Non-MA Program**

**CROSS REFERENCE:** Operations Memo 07-67

**EFFECTIVE DATE:** July 1, 2008

**PURPOSE**

This memo is being issued to inform local Income Maintenance (IM) workers that current Family Care (FC) Non-MA enrollees will be disenrolled from the program effective July 1, 2008.

**BACKGROUND**

The 2007 Wisconsin Act 20 eliminates funding for the Family Care Non-MA program effective July 1, 2008, at which point the program will discontinue serving eligible individuals.

**POLICY CHANGE**

No new Family Care Non-MA enrollments have been allowed since January 1, 2008. Persons enrolled in Family Care Non-MA as of December 31, 2007 have been able to remain enrolled in the program to the extent they continued to meet program requirements. Effective

July 1, 2008, the Family Care non-MA program will no longer be available to serve these or any other individuals.

### **CARES**

The Department will produce a report prior to adverse action in June 2008, listing persons who remain enrolled in the Family Care Non-MA program. All members that are identified as open for Family Care Non-MA for 07/01/08 will be closed at adverse action, through a centralized process. The Department will take action in CARES to disenroll these persons and end their Family Care Non-MA eligibility effective June 30, 2008. The regular CARES notice of decision will be suppressed and, instead, each of these individuals will receive a special notice of Family Care Non-MA eligibility termination from the Department (attached) within a few days of June adverse action that explains their Family Care eligibility closure and to contact the local Aging and Disability Resource Center, if they have any further enrollment questions. There will be nothing that IM workers will need to do to process these cases.

In addition, on 06/27/08, CARES changes will be made to prevent IM worker confirmation of Family Care Non-MA eligibility for July 2008, and beyond.

Individuals will not have appeal rights as this policy is due to a change in state law.

### **CONTACTS**

BEM CARES Information & Problem Resolution Center

Program Categories – FS – FoodShare, MA – Medicaid, BC+ – BadgerCare Plus, SC – Senior Care, CTS – Caretaker Supplement, CC – Child Care, W-2 – Wisconsin Works, FSET – FoodShare Employment and Training, CF – Children First, EA – Emergency Assistance, JAL – Job Access Loan, JC - Job Center Programs, RAP – Refugee Assistance Program, WIA – Workforce Investment Act, Other EP – Other Employment Programs.

DHFS/DHCAA/BEM/SR