

New Text:

(new) Example 1: A Notice of Decision was sent to Mike at Adverse Action. The notice was returned to the agency by the Post Office as “undeliverable” with no forwarding address. The worker should enter a “?” on the “Loss of Contact “ field and request verification of Mike’s **Wisconsin Residency**. If Mike does not contact the agency within 10 days, the worker should enter the “Y” on “Loss of Contact” and close the FoodShare case.

1 General Program Requirements > 1.2 Verification > 1.2.3 Nonfinancial Verification> 1.2.3.5 Wisconsin Residence Verification

Information from Ops Memo 09-24 *Address and Wisconsin Residency Verification Requirements for FoodShare* was added to this section. The changes are too numerous to include.

1 General Program Requirements > 1.2 Verification > 1.2.3 Nonfinancial Verification> 1.2.3.6 Address Verification

Information from Ops Memo 09-24 *Address and Wisconsin Residency Verification Requirements for FoodShare* was added to this section. The changes are too numerous to include.

1 General Program Requirements > 1.2 Verification > 1.2.3 Nonfinancial Verification> 1.2.3.7 Household Composition Verification

Information from Ops Memo 09-24 *Address and Wisconsin Residency Verification Requirements for FoodShare* was added to this section. The changes are too numerous to include.

1 General Program Requirements > 1.2 Verification > 1.2.6 Suggested Verification Sources> 1.2.6.1 Required Verification To Determine Eligibility

The “Residence” column was renamed “Wisconsin Residence”

3 Nonfinancial Requirements > 3.2.1 Residence> 3.2.1.2 Temporary Absence> 3.2.1.2.2 Incarceration and Huber Law Prisoners

New Text:

This statement was inadvertently omitted. The policy has not changed.

An individual who is incarcerated for more than 30 days is ineligible for FoodShare unless they meet all the Huber criteria listed below.

3 Nonfinancial Requirements > 3.15.1 Student Eligibility

New Text:

The minimum wage increased to \$7.25 on July 24. The examples were changed to reflect the increase.

4 Financial Requirements > 4.3 Income > 4.3.2 Earned Income> 4.3.2.1 Counted Earned Income

New Text:

11. Earnings from WIA On The Job Training when the earner is either:

- a. At least 19 years old; or,
- b. Less than 19 years but not under the parental control of a member of the same food unit.

Earnings and stipends from WIA work experience are exempt.

4 Financial Requirements > 4.3 Income > 4.3.2 Earned Income> 4.3.2.1 Counted Earned Income

New Text:

Note: see # 9 in 4.3.2.2 for WIA work experience

4 Financial Requirements >
4.3 Income > 4.3.2 Earned
Income> 4.3.2.2 Disregarded
Earned Income

New Text:

9. **WIA Work Experience:** Any allowances, earnings (except On The Job Training) or payments to FS group members participating in WIA programs, including Jobs Corps and YouthBuild. **Only** count earnings from WIA On The Job Training when the earner is either:

- a. At least 19 years old; or,
- b. Less than 19 years but not under the parental control of a member of the same food unit.

Note: see # 11 in 4.3.2.1 for WIA OJT.

4 Financial Requirements >
4.3 Income > 4.3.2 Earned
Income> 4.3.2.2 Disregarded
Earned Income

New Text:

13. Repayments – See 4.5.6.7 Earned Income Repayments.

6 Ongoing Case
Management > 6.1 Changes
> 6.1.1 Change Reporting>
6.1.1.2 Change Reporting for
All Other Food Units
(Reduced Reporting)

New Text:

6.1.1.2 Change Reporting for All Other **Food (Reduced Reporting)**

All other food units are only required to report if their total monthly gross income exceeds 130% (8.1.1) of the Federal Poverty Level (FPL) for their reported food unit size. This change must be reported by the 10th of the month following the month in which the total income exceeded 130% of the FPL.

As long as a food unit's total income is less than 130% of the FPL, a food unit need not report changes in income, assets, address changes, household composition, etc. **This is known as "Reduced Reporting" requirements.**

8 Appendix > 8.1 Tables >
8.1.1 Income Limits

New Text: (in yellow)

The income limits increased with the annual COLA increase. Note that the allotments did not increase.

FS Group Size	Gross Monthly Income Limit (200% FPL)	Gross Monthly Income Limit (165% FPL)	Gross Monthly Income Limit (130 % FPL)	Gross Monthly Income Limit (100% FPL)	
1	\$1,806	\$1,490	\$1,174	\$903	\$200
2	\$2,430	\$2,004	\$1,579	\$1,215	\$367
3	\$3,052	\$2,518	\$1,984	\$1,526	\$526
4	\$3,676	\$3,032	\$2,389	\$1,838	\$668
5	\$4,300	\$3,547	\$2,794	\$2,150	\$793
6	\$4,922	\$4,061	\$3,200	\$2,461	\$952
7	\$5,546	\$4,575	\$3,605	\$2,773	\$1,052
8	\$6,170	\$5,089	\$4,010	\$3,085	\$1,202
9	\$6,794	\$5,604	\$4,416	\$3,397	\$1,352
10	\$7,418	\$6,119	\$4,822	\$3,709	\$1,502
Each Add'l Member	\$624	\$515	\$406	+\$312	\$150

8 Appendix > 8.1 Tables >
8.1.2 Allotment by Monthly
Net Income and FS Group
Size

New Text:

The PDF listing the allotment effective dates was updated. The amounts did not change since they were increased with the Passage of the Economic Stimulus package effective April 1, 2009. The next increase to the maximum FS allotment may not occur until the year 2013.

**8 Appendix > 8.1 Tables >
8.1.3 Deductions**

Deductions were changed with the annual COLA increase. Note that the standard deduction for group sizes 1-3 will decrease.

New Text: (in yellow)

<p>Standard</p> <p>For AGs with 1-3 people For AGs with 4 people For AGs with 5 people For AGs with 6 or more people</p>	<p>\$141 \$153 \$179 \$205</p>
<p>Dependent Care</p>	<p>Use total monthly costs.</p>
<p>Shelter and Utility Allowances</p> <p>Shelter Maximum HSUA (Heating Standard Utility Allowance) LUA (Limited Utility Allowance) EUA (Electric Utility Allowance) PUA (Phone Utility Allowance) WUA (Water or Sewer Utility Allowance) TUA (Trash Utility Allowance) FUA (Cooking Fuel Utility Allowance)</p>	<p>\$459 \$419 \$292 \$135 \$29 \$63 \$15 \$27</p>