

WISCONSIN DEPARTMENT OF HEALTH SERVICES
Division of Health Care Access and Accountability
1 W. Wilson St.
Madison WI 53703

To: Electronic Case File (ECF) Handbook Users

From: Angela Dombrowicki, Director
Bureau of Enrollment Management

Re: **Electronic Case File (ECF) Release 09-01**
Release Date: February 11, 2009
Effective Date: February 11, 2009

EFFECTIVE DATE

The following process additions or changes are effective 02/11/09 unless otherwise noted. **Bold text in the new process section denotes new text. Text with a strike through it in the old process section denotes deleted text.**

Changes

1 Viewing the ECF > 1.5 ECF Document List

The Document Type name for the document code "ID" was changed.

Old Text:
~~Identity and Citizenship~~

New Text:
Proof of Identity

1 Viewing the ECF > 1.5 ECF Document List

A new form was added to the CIP/COP Document Type.

New Text:
CIP/COP: COP Assessment, CIP/COP Approval Letters, Waiver Requests. Family Care (pilot program) documents, Interagency Notification of Termination of Medicaid Waiver Eligibility For a Community Waiver Participant (F-10142), **Unprocessed Family Care, Pace, or Partnership Disenrollment Request (F-00009).**

3 Technical Documentation > 3.6 Scanner Remote Installation Procedures > 3.6.9 Virtual ReScan (VRS) > 3.6.9.2 Activate and Deactivate Virtual ReScan (VRS)

Old Text:
~~Go to C:/program files/Kofax/imgctls/bin and run activate.exe for new installations.~~

New Text:
To activate your VRS license you will need to run the program 'Activate.exe'. For a dual workstation installation the file path is 'C:\Program Files\Kofax\imgctls\Bin'.

For a single workstation installation the file path is 'C:\Program Files\Ascent\imgctls\Bin'.

3 Technical Documentation > 3.6 Scanner Remote Installation Procedures > 3.6.10 Create Batch Classes

A typo was corrected

Old Text:
3.6.10.2 To ~~Dust~~ Settings For Single Page Docs

New Text:
3.6.10.2 To **Adjust** Settings For Single Page Docs