

### **Required Criteria for Transition to Ongoing Services From Intensive In-Home Treatment Services**

This policy sets forth the criteria under which the Department of Health and Family Services determines whether a child may transition from Intensive In-Home Treatment Services to ongoing services under the CLTS Waivers. There are two types of transition from Intensive services to ongoing services: (1) transition prior to completing 3 years of intensive treatment and (2) transition at the time of completing 3 years of intensive treatment. **Both types of transition require prior approval from the Children's Services Section.**

To be eligible to transition to ongoing services from Intensive In-Home Treatment Services under the CLTS Waivers, a child must have received at least 80 hours per calendar month of face-to-face treatment during at least 12 months within any 18 month period. These treatment hours must have been funded by the CLTS Waivers.

A request to transition to ongoing services under the CLTS Waivers must be e-mailed by the County Waiver Agency to their Children's Services Specialist 30-45 days prior to the requested transition date to allow sufficient time for review and consideration. A child may not transition to ongoing services until the request is approved and an ongoing slot number is assigned. Intensive In-Home Treatment Services may not continue beyond the 3-year end date if approval of the request to transition is pending.

In all circumstances, the request must provide verification that the child has met the minimum criteria for eligibility for an ongoing slot, or documentation of extenuating circumstances that the Children's Services Section may consider for those who have not met the minimum criteria. If the request is to transition prior to the 3-year end date, a letter from the provider is also required. The letter must include a summary of the child's progress to date as well as the clinical impressions on the risks and benefits related to the child's request to transition early to ongoing waiver services.

Following approval of the request to transition by the Children's Services Section, the County Waiver Agency must submit an updated Individualized Service Plan (ISP) including the Outcomes Page.