

PROCEDURE TO ACCESS MEDICAID
When a child is waiting for a State-funded CLTS Waiver Slot

POLICY:

Children waiting for a State-funded Children's Long-Term Support (CLTS) Waiver slot for intensive in-home services are able to obtain Wisconsin Medicaid (MA) eligibility once all functional and financial criteria for Medicaid are met. This procedure pertains **ONLY** to children who are not eligible for or who are not already on ANY other source of Medicaid while they wait for a CLTS Waiver slot. It is the county's responsibility to assure that a child is not eligible for another source of Medicaid.

Once a child's name is placed on the State managed waiting list for intensive in-home services under the CLTS Waiver, the child will receive access to Medicaid if they are not eligible for another source of Medicaid and have met all other Medicaid eligibility criteria. This access to Medicaid is provided through Katie Beckett Program eligibility criteria since these parallel those of the CLTS Medicaid Waiver. The county Waiver agency, however, retains full responsibility for regular review and recertification of the child's Medicaid eligibility. The Katie Beckett Program does not assume responsibility for managing the child's Medicaid eligibility.

When the child is awarded a CLTS Waiver slot for intensive in-home services, the child's source of Medicaid must transfer to county Waiver Medicaid.

PRACTICE:

1. When first meeting with a family about possible CLTS Waiver eligibility, the service coordinator must learn whether or not the child currently has Wisconsin Medicaid. If the child does not currently have Medicaid eligibility, the family should be referred immediately to the ACCESS website <https://access.wisconsin.gov/access/> or the county Economic Support Unit for determination of the Medicaid eligibility option most appropriate for the family to pursue, including consideration of SSI eligibility.
2. The service coordinator continues to work with the family to see if the child meets all eligibility criteria for a State-funded CLTS Waiver slot.
3. If the child does meet all eligibility criteria for a State-funded CLTS Waiver slot for intensive in-home services AND has no current source of Medicaid, complete Question 9 of the *Intensive In-Home Autism Treatment Services Criteria Checklist* and submit required associated documentation.
4. When the child is approved for the CLTS Waiver wait list, the Children's Services Section will notify the county CLTS contact person of the child's wait list effective date as well as the effective date for Medicaid eligibility.
5. The county must inform the child's family of the child's CLTS Waiver wait list effective date and the effective date for Medicaid eligibility.

When The Child Is Awarded A CLTS Waiver Slot

When the county has been notified that a State-funded CLTS Waiver slot is available, the service coordinator is required to work with the county Economic Support Unit to complete the process to activate Waiver Medicaid effective as of the CLTS Waiver start date.

If The Child Does Not Receive A CLTS Waiver Slot

In the event that a child receiving Medicaid under this procedure ultimately does not participate in the CLTS Waiver (e.g., family withdraws interest while waiting for a slot, family moves out of Wisconsin, child dies, etc.), the service coordinator must notify the Children's Services Section (CSS) of this change in CLTS Waiver status. Refer to the document *Termination of CLTS Waiver Participation* for more information. The CSS staff will determine the most appropriate action regarding the effect on the child's Medicaid status if this procedure was used to obtain Medicaid for the child while on the CLTS Waiver waiting list.

HELPFUL RESOURCES

Medicaid ACCESS website: <https://access.wisconsin.gov/access/>

MA Recipient Handbook: <http://www.emhandbooks.wi.gov/meh>

Recipient-Friendly publications:

http://dhfs.wisconsin.gov/medicaid1/recpubs/eligibility/book_c.htm#medicaid