

Asbestos Inspectors Breakout session

Asbestos Conference 2008

What do we need to include in an
inspection report?

The background features several decorative elements consisting of concentric circles in shades of blue, resembling ripples in water. These circles are positioned in the lower right and bottom center of the slide.

We are the Doctors

- Inspect
- Sample
- Document
- Tell the story



Inspection Information

- who
- what
- when
- where
- why



Inspect

- Building plans, as-built drawings, building permits
- Review building systems
- Access to all areas
- Renovation vs. demolition
- Demolition vs. Fire training burn

Inspect cont.

- Field experience
- Work solo or in teams
- Material types
- Quantity
- **CONDITION**
 - Determine for each material
 - Blanket statement – nope
- Location

Document

1. Map out a strategy with :
 - Tables
 - Text
 - Maps
 - Grafitti
2. Collect samples and send to lab
3. Analyze results
4. Prepare report - Peer Review?

The 4 steps will save you Time & \$

- Fewer clarification calls
- Better documentation for liability reasons and a better product

Do I need to send in all inspection reports with the notifications?

- Fire training burns
- Large projects – provide multiple or electronic copy
- Unusual materials
- Upon request

Field Forms

- Example
- What do you use?



Inspection Report Format

- Example outline
- Tell the story of the inspection
- Document materials, quantity and condition
- Field form
- Chain of Custody form
- Data sheets/lab sheets
- Executive Summary

Text wordsmithing & documentation

- 8th grade reading level
- Learning styles
- Double negatives
- No acm except.....
- Friable vs. nonfriable tables
- Destructive inspections
- Visual inspection only
- Photos and maps

Suggestions

- What do you need to help make your job easier or more efficient?
- Work group to develop outline or template

Who should notify?

- Inspector?
- Owner?
- Fire Department?
- Abatement Contractor?
- Demo contractor?

Questions?

